



DEPARTMENT OF HUMAN RESOURCES

2818 S. Business Hwy 281 • Edinburg, TX 78539 • Tel: (956) 318-2660

COVID 19 - General Guidance for Employees

- County employees encouraged to wear a mouth and nose covering at county facilities.
- County employees should observe physical distancing guidelines where possible.
- County employees should wash their hands often with soap and water for at least 20 seconds.
- County employees experiencing COVID-19 symptoms should report their symptoms to their Department Head immediately for guidance on reporting to work or any medical clearance that may be needed prior to returning to work (symptoms may include: cough, fever, chills, muscle pain, shortness of breath or difficulty breathing, sore throat, new loss of taste or smell).
- County employees with direct exposure to COVID-19 should report the exposure to their Department Head immediately for guidance on reporting to work or any medical clearance that may be needed prior to reporting to work.
- County employees must immediately report if they are tested for COVID-19 or test positive for COVID-19 to their Department Head.
- County employees should report any personal out-of-county/country travel to their Department Head for guidance on reporting to work or any medical clearance that may be needed prior to reporting to work.
 - Fully vaccinated travelers do not need to self-quarantine following domestic travel.
- County employees must comply with temperature scanning rules and procedures.
- Sharing employee medical information with co-workers or others in any way that would identify an employee is prohibited.